

NOTICE AND CALL OF PUBLIC MEETING

Government Body: Winterset Municipal Utilities
Date of Meeting: January 15th, 2024
Time of Meeting: 8:30 A.M.
Place of Meeting: Electric Generation Plant, 321 N. 1st St.

PUBLIC NOTICE IS HEREBY GIVEN the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

AGENDA:

1. Call to order, roll call
2. Approval of agenda
3. Minutes of meetings
4. General Manager Report
5. Tom Leners, MCDG
6. Watershed discussion
7. Water Superintendent Report
8. Electric Superintendent Report
9. Claims

Added items for discussion...

The Board of Trustees of the Winterset Municipal Utilities, Winterset, Iowa, met on January 15th, 2024, in accordance with the above Notice & Call of Public Meeting. Chairman Wendy Frost called the meeting to order with the following members of the Board in attendance.

PRESENT: Gary Emmert, Steve Montross, Wendy Frost
ABSENT: None

Others in attendance, Mike Ham, Utility Water Superintendent, Chuck Johnson, Utility Electric Superintendent, Ryan Marquardt.

Chairman Frost asked for approval of the agenda. Trustee Montross moved the agenda be approved. Seconded by Trustee Emmert. On a voice vote the motion carried.

Chairman Frost stated the minutes from the December 18th, 2023, meetings had been provided to the Board. Trustee Emmert moved to approve the minutes. Seconded by Trustee Montross. On a voice vote the motion carried.

Mr. Benshoof was asked to give his report to the Board. Mr. Benshoof reported that he and Mr. Anker had met with IADG regarding the Rural Economic Development Loan Program. Mr. Benshoof stated that he is working with the Engineer on the water main project on Highway 92 and 8th Ave. Mr. Benshoof discussed updating the radio read equipment for reading water and electric meters.

Chairman Frost asked for a report on the MCDG. Ryan Marquardt introduced himself to the Board and stated that he was going to be the new director of the Madison County Development Group.

Chairman Frost asked for a report on the watershed. Mr. Palmer presented a written report to the board discussing possible future projects in the watershed.

Mr. Ham was asked to give his report on the Water Department. Mr. Ham stated that they had repaired a couple of service line leaks. Mr. Ham reported that the waste lagoon had been cleaned out. Mr. Ham stated that they had repaired a portion of the

fence around the lake. Mr. Ham presented the Board with the 2023 annual report and discussed the accomplishments for the year.

Mr. Johnson was asked to give his report on the Electric Department. Mr. Johnson stated that they have pulled poles for the industrial line project. Mr. Johnson reported that they have also pulled poles in the alley behind Montross Pharmacy. Mr. Johnson stated that they have been busy servicing all equipment. Mr. Johnson presented the Board with the 2023 annual report and discussed accomplishments for the year.

Trustee Emmert stated that he had reviewed the claims. Trustee Emmert moved to approve the following list of claims. Seconded by Trustee Montross. Roll call vote:

AYES: Emmert, Montross, Frost
 NAYS: None

UTILITIES

ELECTRIC

PLANT:

Card Services, safe/camera monitoring	386.77
CenturyLink, phone service	226.25
CINTAS First Aid & Safety, first aid supplies	114.49
City of Winterset, salaries	1,066.74
City of Winterset, salaries	2,013.47
Crystal Clear Water, safety supplies	23.82
Granite Telecommunications, phone service	157.06
Harold K Scholz Co, generator repairs	8,100.00
Norsolv Systems Environmental, machine service	212.88
SIMECA, purchase power	207,239.34
Wiegert Disposal, garbage service	36.75
Ziegler Inc., generator maint	100,159.09

DISTRIBUTION:

Agriland FS Inc., gasoline	123.57
Agrivision Equipment Group, filters/hdw supplies	627.65
Bomgaars, hdw supplies	739.85
Border States Electric Supply, line supplies	2,676.20
Breedings Hardware, hdw supplies	204.97
Brittains Std Parts, filters/battery	1,153.03
Carquest of Winterset, vehicle maint	50.21
CenturyLink, phone service	67.10
City of Winterset, salaries	18,891.23
City of Winterset, salaries	19,886.04
Ditch Witch - Iowa Inc., equip repairs	68.13
Grainte Telecommunications, phone service	64.97
Iowa One Call, locates	16.87
Jay Gibson, reimb fuel	35.87
Jones Creek Apparel, safety clothes	290.00
Martin Marietta Agg, rock	425.59
South Central Iowa Landfill, landfill fees	34.00
Terex Services, valve check	130.34
Thomas Leners, rebate	200.00
Van Wert Co, line supplies	10,528.20
WESCO, line supplies	5,083.24
Wiegert Disposal, garbage service	30.00
Winterset Oil Co, gasoline	526.71

ACCOUNTING/COLLECTION:

City of Winterset, reimb internal	3,336.80
City of Winterset, reimb sewer/reimb garbage	19,963.69
City of Winterset, salaries	1,632.85
City of Winterset, salaries	2,407.07
Clearent LLC, CR/DB fees	3,405.44
Postmaster, postage	141.18
Postmaster, postage	768.08
Richard Mercer, deposit refund	125.00

ADMINISTRATION:

City of Winterset, benefits	10,581.56
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City of Winterset, benefits	4,189.68
City of Winterset, reimb HRA expenses	1,732.02
City of Winterset, reimb internal	3,336.80
City of Winterset, salaries	2,258.93
City of Winterset, salaries	2,296.43
City of Winterset, transfer	16,810.00
IA Municipalities Workers Comp, work comp premium	1,583.40
Madison Co Chamber of Commerce, EVP contribution	468.75
Water Fund, reimb utilities	5,734.76
Winterset Madisonian, pub	89.28

TRANSFERS:

Electric Revenue Bond Sinking, transfer	27,278.34
Electric System Improvement Fund, transfer	441,246.77

WATER

PLANT:

Agriland FS Inc., gasoline	205.01
Breedings Hardware, house maint/hdw supplies	579.93
Calgon Carbon Corp, chemicals	2,094.29
Card Services, office supplies/camera monitoring software	166.58
Casper Farms Inc., loss of production payment	40,000.00
Chem-Sult Inc., chemicals	11,347.47
City of Winterset, salaries	6,380.73
City of Winterset, salaries	8,026.96
City of Winterset, salaries	9,273.87
Granite Telecommunications, phone service	444.24
Hughes Network Systems LLC, internet service	250.92
Omnisite, annual fee	152.00
Pit Pros Inc., sludge hauling	19,346.13
Powernet, long distance	28.24
PVS DX Inc., chemicals	200.00
Quality Car Care, truck maintenance	23.98
State Hygienic Laboratory, lab testing	321.00
USA BlueBook, pump/testing supplies/lockout station	1,779.91
Verizon, data service	80.16
Wiegert Disposal, garbage service	60.00
Winterset Municipal Utilities, utilities	4,480.96

DISTRIBUTION:

Agriland FS Inc., gasoline	205.02
Bomgaars, safety gloves	65.94
Breedings Hardware, equipment	379.57
CenturyLink, phone service	67.10
City of Winterset, salaries	5,969.90
Grainte Telecommunications, phone service	64.97
Iowa One Call, locates	16.87
Quality Car Care, truck maint	1,001.40
Vanderpool Construction Inc., emergency line repair	4,147.72
Wiegert Disposal, garbage service	30.00
Winterset Municipal Utilities, utilities	1,253.80
Winterset Oil Co, gasoline	83.01

ACCOUNTING/COLLECTION:

City of Winterset, reimb internal	3,336.80
City of Winterset, salaries	1,632.87
City of Winterset, salaries	2,407.09
City of Winterset, transfer	1,190.00
Clearent LLC, CR/DB fees	3,405.43
IA Municipalities Workers Comp, work comp premium	1,794.52
Madison Co Chamber of Commerce, EVP contribution	156.25
Postmaster, postage	141.18
Postmaster, postage	768.07
Winterset Madisonian, pub	89.28

ADMINISTRATION:

City of Winterset, reimb internal	3,336.79
City of Winterset, reimb HRA expenses	1,876.35
City of Winterset, salaries	2,296.43
City of Winterset, benefits	3,275.24
City of Winterset, salaries	2,258.93

City of Winterset, benefits	7,999.51
<u>TRANSFERS:</u>	
Water Revenue Bond Sinking Fund, transfer	54,932.50
Water System Improvement Fund, transfer	5,000.00
WATER REVENUE BOND SINKING FUND	
<u>DEBT SERVICE:</u>	
UMB Bank NA, interest/2020A	51,050.00
UMB Bank NA, interest/2021A	27,300.00

TOTAL REVENUE

ELECTRIC:	\$414,239.68
WATER:	\$209,263.39

The date of the next regular meeting was set for 8:30 AM, Monday, February 19th, 2024, at Light Plant. Being no further business, the Chairman declared the meeting was now adjourned.

Attest:

_____ Wendy Frost, Chairman

_____ Steve Benshoof, General Manager