



Mission Statement:

Enriching the lives of our residents by providing safe & memorable experiences through people, places, programs, and partnerships.

Core Values

INTEGRITY: We accomplish our goals by developing an ethical, resilient & committed workforce that can adapt and thrive

COMMUNICATION:

We believe in open, honest, authentic, and respectful communication both internally and externally to maximize the quality of the parks and recreation system.

CONTINUOUS IMPROVEMENT:

We believe in innovation to continuously improve our programs, facilities, parks, and services.

STEWARDSHIP:

We believe in the responsible use and protection of the natural environment through education, conservation, and sustainable practices

TEAMWORK:

We value collaboration, inclusiveness, creativity, positivity, risk taking, sharing of resources, and cooperation toward common goals while having fun!

“Be the reason someone smiles today!”

1. Call to Order:
 - The regular monthly meeting of the Winterset Park and Recreation Board was held Thursday June 14, 2023 Darling called the meeting to order at 12:05p at the South Shelter in City Park
 - Present: Darling , Anker, Salton, Gerleman
 - Absent: Kleemeier
2. Approval of Minutes (April 13 & May Bills)
 - Gerleman MOTIONED to approve the Wednesday April 13, 2023 Parks and Recreation Board minutes and May Bills that were sent out electronically). Anker Seconded. All members present were in favor.
3. Review Agenda
 - Nothing to add
4. Public Comment
 - Caleigh Dowie, Jessica Gibbons & Jen Althoff representing the Winterset Area Soccer Association Board of Directors.
 - Board members spoke due to Youth Flag Football games being played on Saturday mornings for upcoming 2023 season.
 - WASC discussed the following.
 1. This was discussed during December 2022 recap meeting between WPR/WASC
 2. WASC has been established for 30 years
 3. WASC has played soccer games on Saturday mornings last 15 years

4. Notified by WPR on June 8th that games were going to be played on Saturday mornings, and WASC was caught off guard, even though the WASC understands that the flag football schedule times do not overlap)
 5. Now a direct competition with the two programs
 6. Youth need time to stretch before games.
 7. This now forces kids to choose sports
 8. Could cut down on coaches pool for soccer
 9. Youth shouldn't spend their day @ soccer fields
 10. WASC has no control of the U10 (3rd grade) and above soccer schedules as that is handled through the Iowa Soccer Association
 11. U10 and above play a few games on Saturday afternoons as well as Sunday afternoons and have to travel to away games.
 12. Would like to compare participation numbers during 2023 recap meeting with WPR
- WPR Board members understand their concern but also noted the following.
 1. Playing at two locations for flag football was a very difficult challenge.
 2. There is current overlap within the flag football program causing difficulties for families.
5. Unfinished Business
 - None
 6. New business

Approve Payment of Bills

Darling MOTIONED to approve. Salton Seconded
All members present in favor.

Winterset Aquatic Operations

Smothers mentioned that there has been great attendance at the Aquatic Center since opening on Memorial Day. Facility has seen a few upgrades with the refurbished Covered Bridge Slide, New tables, New shades, and new paint. One pool pump needed to have some work done and it was completed prior to opening. Great team in place (managers, guards, cashiers). Ben has done an outstanding job creating processes for paperwork, essentially allowing our facility to be paper free by utilizing scanning and share drives for daily reports.

Master/Business Plan – Indoor Space

In accordance with the recently completed Parks/Recreation/Trails Master Plan, Smothers discussed that the Kickoff meeting between WPR (Sky, Chris, Ben), Confluence, Studio MeLee & Pros Consulting occurred on Wednesday May 31st. We have a great group of subject matter experts assembled. The team discussed the history of the communities desire for indoor space, results of the needs assessment (2021) and the adopted (2022) Park Plan. Smothers mentioned that the goal is for the facility to be 100% cost recovery after looking at operations. Facility needs to take into account the community desires, focus on efficiency for maintenance and be able to use spaces in a multitude of ways. Smothers mentioned that on June 13th the team met to recap the first meeting and answer any questions while also going and visiting the potential site. The consultants thought that the location in proximity to the athletic complex and city park made the location a good potential fit.

FY 22/23 Review

Revenues will continue through end of June, so revenues will continue to increase. Current Revenues are over \$300K with \$225K budget for current FY. Expenses are right online with estimates. Thanks to Ben, Chris, and Calvin because everything has risen in cost, we were still able to maintain our budget. The team did a great job!

7. Report of Director

Park Operations

- Winterset Aquatic Center
 - Filled pool during week, once again worked out really well
 - Pump repaired prior to opening.
 - New Shades
 - New Picnic Tables
 - New Blue/Black Paint
 - New Window Coverings with P&R Logo
 - Refurbished Covered Bridge Slide
 - New Height Measurement (Yellow Duck)
- Ice Rink to be placed on Purple Wave. Tarp does not work and ice rinks in our climate do not work well due warmer temps and spending too much staff time for not many days of good ice.
- Cedar Lake Trail has now been mowed and looks great!
- Redeemer Church conducted day of service at Cedar Lake and removed some small stumps
- Raft had to be turned over as it appears as though it was intentionally flipped.
- Restroom remodel is almost complete. We will be first P&R Department to have an adult height adjustable changing table in the state of Iowa.
- South Shelter Renovation will start after July 1st.
- All – inclusive playground, 49 pallets, 2 semis, 40,000lbs will be delivered week of June 12
- Irrigation is energized at Martin Marietta Sports Complex
- Carpenter Bees are always an issue in early spring, we once again sprayed commercial application through our contractor, to all facilities in City Park, including the Covered Bridge
- Shippo Ladder was completed by Parker Welding, and we will work to determine time for installation, which will mean Clark Tower will need to be closed for a day or two
- Fairy House sculpture stained glass was broke, artist came down and replaced. Believe this was done during end of year fields trips to City Park from another community.
- Reached out to Chamber to have them paint their shed and pick up around the shed that is located at Giffin per the agreement.
- Hosted annual Winterset Softball Tournament
- Planted 29 Trees through Rotary Grant to help re establish urban tree canopy
- Husky Help Day giveaway 45 trees and helped plant 25 of those trees
- Tree City USA for 9th year and we received 1st ever Growth Award, meaning we have went above and beyond tree care and maintenance
- Received \$2,800 from GMCCF for renovation of Carver park
- Campground is right on pace with last 2 years
- DOT traffic counts for month of May
 - City Park: 22,00
 - Cedar Lake: 4,100

Recreation Division

- Winterset Aquatic Center Operations
 - Opening Day was Memorial Day
 - Attendance through June 7
 - Daily Admission 1,362
 - Pass Holders 2,919
 - TOTAL 4,281 9 Days of Operation 476/Day
 - Concession Fun Facts
 - 470 Big Boppers Sold
 - 451 Pizza Slices Sold
 - 522 Gator Ice Sold
 - First In-service held on Wednesday June 7 and reviewed responsible for each chair while preparing or upcoming Swim Lessons
 - Swim Lessons
 - Added Level 1 and 2 classes in the evenings for first time to assist with those families who work during the day
 - Session 1 total Attendance June 12 – 22: 222 Youth Registered
 - Refurbished Covered Bridge Slide
 - New Shade Structures
 - New Picnic Tables
 - Repainted light Blue/Black in Pool
 - Online Activity Guide was published.
 - Current Programs with registration open
 - Session 2 and 3 swim lessons
 - Private Swim Lessons
 - Aceing Autism
 - Acie Earl Basketball Camp
 - Youth Tennis/Pickleball
 - Adult Tennis/Pickleball
 - Coed Adult Softball
 - Paddles in the Pool
 - Cardboard Boat Race
 - Youth Flag Football
 - Ongoing or Completed Programs
 - Tball with 183 participants
 - Free youth Fishing Weekend very successful with over 80 participations
8. Open Board Discussion
- Salton asked for 2022 Flag Football Survey
 - Smothers mentioned that all of WASC concerns were addressed in email communication prior to our meeting
 - Salton asked about prioritizing lights at our facilities over other projects to which Smothers mentioned that the community survey (2021) and Parks Master Plan (2022) are based on community feedback, and it is best to use those documents to help guide projects.
9. Selection of July Finance Chair: Kleemeier
10. Adjournment
- The next Parks and Recreation Board meeting is Thursday July 13th, Noon at the North Shelter
 - Meeting was adjourned at 1:13pm

Respectively submitted,
Sky Smothers, Director Parks and Recreation