



**Mission Statement:**

***Enriching the lives of our residents by providing safe & memorable experiences through people, places, programs, and partnerships.***

**Core Values**

**INTEGRITY:** We accomplish our goals by developing an ethical, resilient & committed workforce that can adapt and thrive

**COMMUNICATION:**

We believe in open, honest, authentic, and respectful communication both internally and externally to maximize the quality of the parks and recreation system.

**CONTINUOUS IMPROVEMENT:**

We believe in innovation to continuously improve our programs, facilities, parks, and services.

**STEWARDSHIP:**

We believe in the responsible use and protection of the natural environment through education, conservation, and sustainable practices

**TEAMWORK:**

We value collaboration, inclusiveness, creativity, positivity, risk taking, sharing of resources, and cooperation toward common goals while having fun!

“Be the reason someone smiles today!”

1. Call to Order:
  - The regular monthly meeting of the Winterset Park and Recreation Board was held Thursday July 13 2023 Darling called the meeting to order at 12:02p at the North Shelter in City Park
    - Present: Darling , Kleemeier, Gerleman
    - Absent: Anker, Salton
2. Approval of Minutes (June 14, 2023)
  - Gerleman MOTIONED to approve the July 13 Parks and Recreation Board minutes. Darling Seconded.  
All members present were in favor.
3. Review Agenda
  - Nothing to add
4. Public Comment
  - None
5. Unfinished Business
  - None
6. New business
  - **Approve Payment of Bills**  
Darling MOTIONED to approve. Kleemeier Seconded  
All members present in favor.

### **Friends of Winterset Parks**

Smothers mentioned that there have been preliminary talks with City Attorney one what would be needed in order to establish a "Friends of Group" that would be similar to the Friends of the Library or other Friends group of Parks and Recreation Departments.

### **Arbor Day Grant**

Smothers mentioned that there may be a grant opportunity available for assistance with some clean up in City Park from the EF-4 Tornado through the Arbor Day Foundation. Initial talks have been with the Arbor Day and Iowa DNR representatives. Met onsite with along with Madison County Conservation Director to determine next steps.

### **City Park Project Update**

Smothers mentioned that the Park has had a lot of construction this week and may be the most construction the park has seen since the Park was constructed.

- Playground has been removed ( Volleyball removal is on contractor) in order to allow for contractor to come in and start dirt work. Everything is still on track for completion in October.
- South Shelter renovation started on July 10 and recently meet on progress update. Renovation will be similar in nature to the North Shelter with the addition of ADA parking stalls, ADA sidewalk and new concrete around the entire facility.
- Shippo Ladder/Railing at Clark Tower was replaced. Parker Welding manufactured and galvanized the materials, Winterset Municipal Utilities assisted in the installation. The railing and ships ladder fit perfectly. These updates will enhance the safety of those visiting the Tower.

#### 7. Report of Director

- Smothers mentioned that Summer Little will be working for the department as the MOC student this year in the office focusing on improving and enhancing our social media/marketing. She is aspiring to obtain a degree in Sports Marketing.

#### **Park Operations**

- Poured concrete pad at Cedar Lake for Drinking Fountain/Water Bottle Filler
- Fixed irrigation leak
- Mowed around Cedar Lake Nature Trail
- Received topography study conducted by Bishop Engineering for Giffin Fields
- Sent consultants list of "like" facilities for indoor space around central Iowa
- Added wire on opposite side of Raft out at Cedar Lake, so that the raft should not be able to be flipped.
- Vandalism at Whistle Stop Park picnic tables, so we removed tables for foreseeable future
- Working on receiving quote for security cameras at Whistle Stop Park as that park
- Memorial Bench request from Dick Bass, will place along sidewalk going to north shelter, allowing parents to sit and watch kids at playground.
- Cleaned up Carver Park
- Continuing to grade Clark Tower Road after rains
- Mowing/Weed Eating has not slowed down

## Recreation Division

- Winterset Aquatic Center Operations
  - Attendance through July 10
    - Passes 9,873
    - Daily Admission 4,237
    - TOTAL 14,110
  - Aquatic Center Rentals 40
  - Swim Lessons
    - Session 1 222
    - Session 2 228
    - Session 3 On going Registration.
  - Private Lessons
    - 1:1 31
    - 2:1 5
- Recently Completed Programs
  - Acie Earl Basketball Camp
  - COED Softball League
  - Acing Autism
  - Youth Tennis/Pickleball
- Current Programs with registration open
  - Paddles in the Pool
  - Cardboard Boat Race
  - Youth Flag Football
  - Adult Bags
  - Youth Volleyball
- Ongoing
  - Free Fishing (Tuesdays)
  - Movie in the Park – Friday July (Sing)
  - Yoga at the Bridge

8. Open Board Discussion

9. Selection of August Finance Chair: Salton

10. Adjournment

- The next Parks and Recreation Board meeting is 5:00pm Thursday August 10<sup>th</sup> at City Hall
- Meeting was adjourned at 12:35pm

Respectively submitted,  
Sky Smothers, Director Parks and Recreation