



CITY HALL  
124 W. COURT AVENUE  
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PETITION TO THE BOARD OF ADJUSTMENT  
WINTERSET, IA

## VARIANCE

## SPECIAL EXCEPTION USE PERMIT

Petitioner Name:	Property owner (if different from Petitioner):
Address of property:	Zoning District:
Email address:	Applicable Code Section:
Phone number:	

### Description of request:

## Application materials

1. Completed petition.
2. Fees: Variance request \$75
  - Special Exception Use request \$100 plus \$1 for each property within 500 feet of property
  - Payment required prior to being put on the meeting agenda.
3. Site plan for Variance requests.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use Only  
Paid (amount): \_\_\_\_\_ Date Paid: \_\_\_\_\_  
Site Plan received (for variance): \_\_\_\_\_  
Meeting Date: \_\_\_\_\_